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#### Summary

Ambitious Administrator with 21 plus years of experience in education, law enforcement, and emergency management. Skilled in delivering relevant training and collecting educational information for use in presentations as well as coordinating and directing employees in a multi-site environment.

### Skills

- School Operations / Management
- Hiring and recruitment
- Resource coordination
- Strategic planning
- Key decision making
- Employee motivation

### Experience

08/2015 - Current

**Adjunct Instructor** 01/2018 - Current

Director of Security and Safety

- Crisis management
- Law Enforcement
- Policies
- Presentations
- Training and development
- Financial oversight
- Arkansas State University | Jonesboro, AR Create course materials including power point presentations, course agendas, lesson plans and lectures.
  - Facilitate group discussions that promote student learning.
  - Prepare weekly assignments and deliver weekly lectures.
  - Evaluate student performance and provide feedback.
  - Instruct a variety of courses on the subject of Disaster Preparedness

Little Rock School District | Little Rock, AR • Direct physical security and safety, protecting infrastructure and life for 48 campuses including 23,000 students and 2,500 employees.

- Supervise a staff of 80 direct employees.
- Direct the district response to all things COVID
- Determine and communicate security policies and procedures by studying organization operations and schedule.
- Conducts safety and security planning/training with security officers.
- Coordinates school safety compliance with federal, state, and local regulations.
- Serve as the Risk Manager and oversee the worker's comp program.
- · Build relationships and coordinate with local emergency responders during emergencies.
- · Perform risk, vulnerability, and threat assessments, using the data to mitigate any hazards.
- Evaluate information related to evolving conditions to determine the potential for an emergency.
- Oversee and conduct all emergency preparedness training and drills.
- Serve on numerous committees, as a subject expert, pertaining to facilities, health, safety, security, and disaster preparedness.
- Organize all internal investigations of students and employees.
- Administer the installation and implementation of all security systems.

Blytheville School District   Blytheville, AR Director of Security 08/2006 - 08/2015	<ul> <li>Direct physical security and safety, protecting infrastructure and life for seven campuses including 2,500 students and 450 employees.</li> <li>Assist the Facilities Director in managing operations of a multi-site property.</li> <li>Coordinate and complete all building safety and fire inspections.</li> <li>Supervise security staff and School Resource Officers to ensure all training and security protocol is followed.</li> <li>Build relationships and coordinate with local and state first responders during emergencies.</li> <li>Created and implemented an extensive all hazards emergency plan and a pandemic influenza response plan.</li> <li>Perform risk, vulnerability, and threat assessments, using the data to mitigate any hazards.</li> <li>Evaluate information related to evolving conditions to determine the potential for an emergency.</li> <li>Administer and conduct all emergency preparedness training and drills.</li> <li>Develop, interpret, and implement policies pertaining to security, safety, health, and disaster preparedness.</li> </ul>
SRO   Jonesboro, AR <b>Police Officer, Dare Officer</b> 09/2002 - 06/2006	<ul> <li>Maintain a relationship with school officials, students, and parents.</li> <li>Serve on the School's emergency response team and assist with re-writing the emergency response plan.</li> <li>Establish and maintain a relationship with the Juvenile Justice Department.</li> <li>Patrol within city limits and respond to radio dispatch calls.</li> <li>Perform preliminary and initial investigations at the scene.</li> <li>Make arrests and transport individuals.</li> <li>Offer court testimony relative to the investigation of incidents.</li> </ul>
Luxora Police Dept.   Luxora, AR <b>Police Officer</b> 01/2000 - 09/2002	<ul> <li>Patrol within city limits and respond to radio dispatch calls.</li> <li>Perform preliminary and initial investigations at the scene.</li> <li>Make arrests and transport individuals.</li> <li>Issue citations and summons.</li> <li>Offer court testimony relative to the investigation of incidents.</li> </ul>
Appointments	
Arkansas Safe Schools Committee <b>Committee Member</b> 08/2020 - Current	<ul> <li>Appointed by the Secretary of Education</li> <li>Committee is charged with developing model policies and procedures that may ensure a safe and productive learning environment for students and school employees for recommendations to school districts.</li> </ul>
Governor's Earthquake Advisory Council <b>Committee Member</b> 10/2020 - Current	• Committee is charged with advisory input to the Arkansas Earthquake Preparedness Program.

# Education

TEXAS A&M UNIVERSITY | TEXARKANA, TX Superintendent Certification GPA: 4.0

ARKANSAS STATE UNIVERSITY | JONESBORO, AR M.S in Disaster Preparedness and Emergency Management GPA: 4.0, Phi Kappa Phi Honor Society

Arkansas Tech University | Russellville, AR B.S in Emergency Administration and Management Summa Cum Laude, GPA: 4.0, Alpha Chi Honor Society

Mississippi County Community College | Blytheville, AR A.A. and A.A.S in Criminal Justice

# Certifications

- Arkansas CLEST Certification (Law Enforcement
- Jail Standards
- NASRO Supervisors
- CPTED (crime prevention through environmental design
- Interrogations and Investigations.
- Child Maltreatment
- Response to the Mentally Ill
- Gangs and the Criminal Mind
- FBI violence in schools
- Designer Drugs and Prescription Drug Abuse
- First Person Shooter

**FEMA Certifications** 

- EEO Supervisor Course (IS-19.13).
- Emergency Planning (IS-35.B).
- Intro to ICS for Hospitals (IS-100.HCB).
- ICS for Single Resources and Initial Action Incidents (ICS-200).
- Emergency Planning (IS-235.B).
- Decision Making & Problem Solving (IS-241.A)
- Developing and Managing Volunteers (IS-244.B)
- Intermediate ICS (ICS-300)
- Continuity of Operations Awareness (IS-546.A)
- National Incident Management System (IS-700)
- Hazardous Weather Preparedness for Campuses (AWR-332)

- School Safety Site Assessment.
- AXIS Network Video Fundamentals.
- Basic Disaster Life Support.
- Core Disaster Life Support.
- Smart Choices Better Chances Instructor
- Preventing and Responding to Weapons on Campus.
- Hispanic Gangs.
- NASRO National Management.
- Active Shooter Instructor.
- Gang Prevention and Intervention.
- Gangsterism: The Gang Mindset.
- Managerial Safety & Health (IS-37).
- Intro to ICS (ICS-100).
- Intro to Exercises (IS120.A).
- Fundamentals of Emergency Management (IS-230.C).
- Leadership and Influence (IS-240.A)
- Effective Communication (IS-242.A)
- Anticipating Hazardous Weather and Community Risk (IS-271.A)
- Advanced ICS (ICS-400)
- Introduction to Continuity of Operations (IS-547.A)
- National Response Framework (IS-800.B)
- FEMA Professional Development Series

### **Publications**

**20 Under 40 Profile** Security Director News – January 13, 2014 Complete profile on my career accomplishments

### One Year after Newtown

Security Director News – November 23, 2013 Interviewed about changes since the Newtown shootings

**Fire Alarm Evacuated Students in PA. Knife Attacks** Security Director News – April 10, 2014 Interviewed about the PA knife attacks

### A Security Roundtable: What's Trending on Campus?

Security Technology Executive – July/August 2014 Interview concerning K-12 safety issues

**Recognitions and Awards** 

**2014 Top 20 under 40** Award honoring young up-and-comers in the physical security industry Security Director News